

Application Form

1. Applicant Information

1A. General information

Name of Organization	
Website	
Name of Project Contact/Title	
Telephone	
E-mail	
Street Address	
Town/City	
Province/Territory	
Postal Code	
GST number and percent of GST rebate received (if applicable)	
Total amount requested from MOST	

1B. Briefly describe your organization.

1C. Please select the category that best describes your organization (choose only one)

<input type="checkbox"/>	Non-profit, non-governmental organizations (NGOs)
<input type="checkbox"/>	Educational and academic institution
<input type="checkbox"/>	Community groups (voluntary groups, community associations, and institutions)
<input type="checkbox"/>	Organizations and associations for First Nations and Aboriginal Peoples
<input type="checkbox"/>	Labour organizations
<input type="checkbox"/>	Businesses and industries and their professional associations

1D. Organizational references

2. Project Description and Work Plan

2A. Project Profile

Project Title	
Project Location(s)	
Project Duration (in months, maximum 36 months)	
Brief Project Summary (3-5 sentences)	

Check one of the following project categories that best describes the project:

<input type="checkbox"/>	Conduct studies, analyses, or plans that make strategic recommendations on sustainable transportation issues and initiatives
<input type="checkbox"/>	Develop innovative sustainable transportation tools
<input type="checkbox"/>	Undertake small scale pilot projects or demonstration projects that test new sustainable transportation approaches or alternatives
<input type="checkbox"/>	Replicate successful sustainable transportation initiatives in additional communities and customize project materials to the new location
<input type="checkbox"/>	Conduct workshops and conferences that educate stakeholders (professionals employed in the field or managers and staff of sustainable transportation projects) on sustainable transportation.

2B. Project Description

2C. Work Plan/Key Milestones

Quarter	Activities	Target
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

2D. Communications

2E. Project Partners & Personnel

2F. Project Results Measurement - Project Outcome Table

Outcome <i>(Insert Project Category)</i>	Performance Indicators <i>(Insert Performance Indicators)</i>	Target

3. Budget Forecast

	TOTAL COSTS	FUNDING SOURCE		
COSTS & EXPENDITURES		MOVING ON SUSTAINABLE TRANSPORTATION	OTHER SOURCES: CASH	OTHER SOURCES: IN-KIND
Professional and consulting services				
Personnel and benefits				
Purchase of equipment, software, hardware and other fixed assets				
Travel				
Administrative costs				
Public outreach and communication materials and activities				
Total				

4. Description of Other Funding Sources

SOURCES	CONTRIBUTION			
NAME	DESCRIPTION	CASH	VALUE-IN-KIND	LETTER INCLUDED
Sub-total				
Other Federal Funding:				
Sub-total				
Totals		\$		\$

5. Applicant Declaration

Part A-Conflict of Interest

This section requires a declaration that no current or former public office holder or public servant who is not in compliance with the Conflict of Interest and Post-Employment Code for Public Office Holders, or the Conflict of Interest and Post-employment Code for the Public Service, and who is not in compliance with the Values and Ethics Code, shall derive a direct benefit from this agreement.

Part B-Applicant declaration

This section certifies that all of the submitted information in this application is accurate and true. This section also identifies who is authorized to sign the contribution agreement if the project(s) are approved for funding.

Name:	_____	Name:	_____
Title:	_____	Title:	_____
Signature:	_____	Signature:	_____
Date:	_____	Date:	_____