



Transport
Canada

Transports
Canada

October 8, 2010

John Deere, Director of Flight Operations
ABC Airlines
123 Aviation Road
City, Province X1Y 2Z3

Your file *Votre référence*

Our File *Notre référence*
Z 5258-1234-5
RDIMS # 1234567

Dear Sir:

Enclosed is the Approved Check Dispatcher Delegation of Authority for:

<u>Name</u>	<u>Certificate #</u>	<u>Authority Type</u>
Paul JEFFREY	987654	Type B Operational Control System

Mr. Jeffrey recently received his interview and initial monitor, and Transport Canada found him to be an acceptable Approved Check Dispatcher (ACD) in accordance with subparagraph 725.124(4)(f)(ii) of the Commercial Air Services Standards.

You are reminded that it is the air operator's responsibility, in accordance with the Approved Check Dispatcher (ACD) Manual, TP 14114 section 7.2.2, to ensure that an ACD has been monitored within the preceding 12 months.

In this capacity, Mr. Jeffrey has been informed that he may administer Dispatcher Competency Checks (DCC) as a delegate of the Minister of Transport. Attached, for your information and record, is a copy of the delegation of authority sent to Mr. Jeffrey.

Operators are further required to advise this office in writing when an ACD authority is no longer required, so that it may be revoked.

Should you have any questions, please contact your Principal Operations Inspector, at 123-456-7890 or e-mail name@tc.gc.ca

Yours truly,

A. B. Johnson
Acting Regional Manager / Gestionnaire régional intérimaire
Commercial Flight Standards / Direction des normes relatives aux vols commerciaux
Atlantic Region / Région de l'Atlantique

Enc.