MARINE SAFETY MANAGEMENT SYSTEM
TIER I – POLICY

MANDATORY TRAINING FOR CARGO INSPECTORS

1 Policy Objective
1.1 The purpose of this policy is to establish mandatory training requirements for Cargo Inspectors as defined in the policy on regulated cargo inspection (RDIMS no. 8980991) and designated under the Canada Shipping Act, 2001 paragraph 11. (2) e).

2 Policy Statement
2.1 Transport Canada Marine Safety and Security (TCMSS) will ensure that cargo inspectors, authorized to carry out cargo inspection duties under the Cargo, Fumigation and Tackle Regulations (CFTR), receive national mandatory training.

2.2 The training will deal essentially with loading regulated cargoes, specifically grain, concentrates and timber, because of the higher risks associated with these three types of cargo and the mandatory nature of inspections of these cargoes, in accordance with the regulated cargo inspection policy (RDIMS no. 8980991). Dangerous goods in solid form in bulk and in packaged form are excluded from this policy.

2.3 Marine Safety Inspectors subject to this policy will have a transition period of one year (12 months) to achieve full compliance. This transition period will begin on the date this policy is approved.

2.4 Cargo inspectors designated under this policy are required to take refresher training required by the mandatory refresher training policy of the Transport Canada Training Program (RDIMS no. 7737175).

3 Scope
3.1 This policy applies to all Marine Safety Inspectors who need to be authorized by the Minister to exercise their power and perform their duties and functions, pursuant to paragraph 11. (2)e) of the Canada Shipping Act, 2001.

3.2 This policy is based on the recommendations of the Training Subcommittee of the Marine Safety and Security Executive Committee (MSSE) dated March 20, 2013, and is part of the process of standardizing vessel inspections across the country. It is also part of our commitment to service
excellence and is the result of TCMSS’s commitment to providing our clients with professional and equitable service.

3.3 Marine Safety Inspectors must meet two criteria, 1 and 2, to be authorized to exercise their powers and duties as cargo inspectors pursuant to paragraph 11. (2)e) of the Canada Shipping Act, 2001.

**Criterion 1: Pre-requisite**

<table>
<thead>
<tr>
<th>Designation</th>
<th>Authority</th>
<th>Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marine Safety Inspector</td>
<td>CSA 2001, Part 1, subsection 11 (2)</td>
<td>• Online manual &lt;br&gt;• Introductory course &lt;br&gt;• Vessel inspection course; small and large vessels &lt;br&gt;• Appropriate on-the-job training (OJT) (RDIMS no. 5852089)</td>
</tr>
<tr>
<td>Full powers, except: CSA 2001 Part 9 and paragraph 11. (2) e)</td>
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</tr>
</tbody>
</table>

**Criterion 2: Cargo Inspection Training Process**

<table>
<thead>
<tr>
<th>Designation</th>
<th>Authority</th>
<th>Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marine Safety Inspector</td>
<td>CSA 2001, Part 1, subsection 11 (2)</td>
<td>• Appropriate OJT (RDIMS no. 9248328) &lt;br&gt;• Pre-reading: stability &lt;br&gt;• Cargo inspection course</td>
</tr>
<tr>
<td>Full powers, except: CSA 2001, Part 9</td>
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</tbody>
</table>

3.4 Marine Safety Inspectors who do not meet the requirements set out in Table 1 are not eligible for cargo inspection training.

3.5 Cargo inspectors who are already active when this policy comes into effect are not required to do on-the-job training and the pre-reading on vessel stability.

4 Authority
4.1 This policy comes under the overall administrative authority of the Director General, Marine Safety and Security, and the Marine Safety and Security Executive (MSSE) committee has approved this policy for general application.

5 **Responsibilities**

5.1 The Executive Director of Navigation Safety and Environmental Programs is responsible for the development, maintenance, and continuous improvement of the policy.

5.2 Regional Directors are responsible for the implementation of this policy.

6 **Related Documents**

6.1 Regulated Cargo Inspection (RDIMS no. 8980991)

6.2 On-the-Job Training: Cargo Inspector Training Requirements (RDIMS no. 9248328)

6.3 Mandatory Training Policy (RDIMS no. 880573)

6.4 Mandatory Refresher Training Policy (RDIMS no. 7737175)

7 **Background**

7.1 This policy reflects Marine Safety and Security’s commitment to managing its business, people and financial resources according to professional and ethical standards and to consistently and effectively carrying out its enforcement activities.

8 **Effective Date**

8.1 This policy takes effect 12 months after its approval date.

9 **Review Date**

9.1 This policy will be reviewed one (1) year after it comes into effect.

10 **RDIMS Reference**

10.1 La version française du présent document est dans le SGDDI et porte le numéro de référence 9961570 La règle d'affectation des noms est
PUBLICATION – TP 13585 – POLITIQUE – FORMATION OBLIGATOIRE DES INSPECTEURS DE CARGAISENS.

10.2 The English version of this document is saved in RDIMS under reference number 9972357. The applied naming convention is PUBLICATION – TP 15385 – POLICY – CARGO INSPECTORS MANDATORY TRAINING

11 Keywords

- Cargo inspector
- Mandatory training
- On-the-Job Training (OJT)
- Cargo, Fumigation and Tackle Regulations (CFTR)
- Designations
- Transport Canada Training Program
- Transition period